

August 30, 2023

Human Resource Department
iPloy Staffing Solutions Inc.
Ayala Center Cebu Tower Bohol Street
Cebu City Business Park 6000

Dear HR Department,

Please accept this letter as a notice that I will be resigning from my position as a Customer Service Representative from iPloy Staffing Solutions Inc. effective today 30th of August.

It is a really great opportunity working at iPloy Staffings Inc. company that I've really learned a lot for 4-years and 6-months with you. I'm so forever grateful that I'd worked in this company since I didn't feel any pressure at all. The kind of job I had was so very doable in which it doesn't have any surveys unlike from any other call center companies. While enjoying working in this type of job, enjoying working with my co-workers as well, I also learned new things that I have never encountered before that I may use in the upcoming future. In spite of that, I decided to resign for a greener pasture and for a better future together with my husband.

With phasing another set of carriers of mine, I would like to say THANK YOU for the opportunity you've given to me all along this way. It is a really amazing that I have gone so far for this quite long of period of time for being an employee with you.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "Grace Bihag", with a stylized flourish at the end.

Grace Bihag