

Jose Jason Altura Inot
Resignation Letter

January 21, 2025
Faith Padigos
Team Leader
Order Processing Department
iPloy OPC.
Ayala Center, Cebu City

To Ms. Padigos:

Kindly accept this letter as my formal resignation as a staff of orders processing department. My last day is expected to be on January 29, 2025, one week from today. The reason to leave iPloy is i did found a better opportunity and compensation for the future of my son.

I am incredibly grateful for the opportunities that i have been given in this post for the past 5 years in this company. I value the insights that i have learned, and i expect them to help me in my future endeavors. i would like to thank you for being supportive of my professional growth. I also would like to thank you TL for the support and the guidance you gave to us for the past months, i will deeply treasure that bond within me.

I have enjoyed working with you guys and the rest of the team, through ups and downs we never back down to any situation we encountered and i am proud of this team to be part of it.

Thank you very much!

Best of luck,
Jose Jason A. Inot