

Angelo Manal

Manager, Operations

iPloy OPC

16th Flr One Montage Bldg.

Kamputhaw, Cebu City 6000

Dear OM Angelo,

Good day.

Please accept this letter as my formal resignation from my position as Team Lead in the Asset Recovery RCM Department, effective February 28, 2026. After careful consideration, I have decided to step down from my role to take a necessary break and focus on prioritizing my health and managing stress. This was not an easy decision, especially after nearly seven years of service, but I believe it is the right step for my well-being at this time.

Leading a team of 17 dedicated and talented employees has been one of the most rewarding experiences of my career. I am truly grateful for the trust, support, and opportunities the company has provided me throughout my tenure. The skills I have gained and the relationships I have built here will remain invaluable to me moving forward.

I am committed to ensuring a smooth and seamless transition. During my remaining time, I will complete all pending tasks, provide thorough handovers, and assist in any way necessary to support the team and the department.

Thank you once again for the guidance and support you have extended to me over the years. It has been an honor to be part of this organization.

Sincerely,


Raymond C. Pogado