

May 01, 2024

Lyka Mariz T. Cabañero  
Team Lead  
iPloy, OPC Inc.  
9th Floor Ayala Center Cebu Tower  
Cebu Business Park, Cebu City  
Philippines, 6000

Dear Ms. Cabañero,

Please accept this letter as my notice of formal resignation from my position as Quality Assurance at IPLOY OPC effective today.

I make this announcement with a heavy heart, as I have sincerely enjoyed my time at IPLOY OPC. With your guidance, this position has been one of my most rewarding work experiences. I will greatly miss my teammates and colleagues across all departments.

I deeply appreciate the numerous opportunities you have provided to build skills in numerous areas. I leave knowing I am better equipped to face my next position's challenges. I look forward to reconnecting in the future.

I wish you and the company the very best going forward.

Sincerely,



Rena Sato