

January 5, 2026

Niesha Baculao - Team Leader

iPloy OPC

16/F One Montage Tower, Archbishop Reyes Ave.

Cebu City, Cebu

CC: Human Resources

Dear TL Niesha,


I am writing to formally tender my immediate resignation from my position as Documentation Specialist at iPloy OPC, effective today.

After careful consideration, I have made the difficult but necessary decision to resign due to my recent diagnosis of hyperthyroidism. The condition, along with the required medication, is impacting both my health and my ability to perform my work effectively.

I am truly thankful for the opportunities, guidance, and support I have received since joining iPloy OPC in June 2019. I regret any inconvenience my immediate departure may cause and sincerely hope for your understanding.

I appreciate your support during this time and look forward to maintaining a positive relationship with iPloy OPC in the future.

Sincerely,



Percival Osumo