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November 14, 2025

Human Resources Department
iPloy Staffing Solutions 16th
floor, One Montage,
Archbishop Reyes Ave, Cebu City, Cebu

Subject: Immediate Resignation

Dear Human Resources Team,

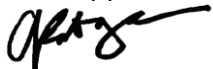
I am writing to formally submit my resignation from my position as Customer Service Representative at iPloy Staffing Solutions, effective immediately on November 20, 2025. Due to unforeseen personal circumstances that require urgent attention, I am unable to continue my employment and must step down at once.

I sincerely apologize for the short notice and any inconvenience this may cause. I want to express my deep gratitude for the opportunities and experiences I have gained during my time with iPloy Staffing Solutions. It has been a privilege to work with such a dedicated and supportive team, and I truly value the professional growth and learning I have achieved here.

If there are any formalities or documentation required to complete the process, please let me know, and I will do my best to comply promptly.

Thank you very much for your understanding and support. I wish the company continued success in all its future endeavors.

With appreciation,



Cherry Rose Abaya