

INTERVIEW ASSESSMENT FORM

DATE: 11/19/19

APPLICANT'S COMPLETE NAME: JOANNA MARIE VERGARA ALBIA NICKNAME: JOAN

POSITION APPLIED: CSR NON-VOICE / VOICE MARITAL STATUS: SINGLE w/o kids AGE: 34

WALK-IN FACEBOOK JOBSTREET MYNIMO REFERRAL, pls. specify: CHERISH OTHERS: _____

3rd of 4 siblings M: } deceased living w/ aunt F: } TIFFANY TINCH

Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

TYPING TEST: WPM 60 ACCURACY 96 PASS FAIL Expected Salary 20k Availability ASAP

A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?
PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS
EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS
EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
DREAMSCAPE NETWORKS	MAR 2017 - MAY 2019 (2 yrs 2 mos)	Website & Email Hosting	20k	2nd time w/ company
INFINITE OUTSOURCING	SEPT 2016 - FEB 2017 (5 mos)	Liberty Power	6k (part-time)	Moved back to Cebu cos of better opportunities
STREAM GLOBAL SERVICES	FEB 2012 - SEPT 2015 (3 yrs 7 mos)	Dell	19,500	Account transferred to Malaysia. Transferred to sales account. Resigned

MAY - NOV 2019 : Helped sister w/ business, online bags & shoes

HR Interview

Interviewer: SAM Date interviewed: 11/19/19

Remarks: Wants to have her own business. Wants stable stream of income.

Result Passed Failed

0m/dm 12 MN

OM/OD Interview

Interviewer: Doc

Remarks: - More than 6 years BPO experience - Voice roles
- 5.5/10 comm skills

Result Passed Failed

Client Interview

Interviewer: Ben

Remarks: now

Result Passed Failed

Job Offer

Result Accepted Declined

HR Signature & date

OM/OD Signature & date

[Signature] 11/19/19