

Loubejhane P. Adalim
Lower Biasong, Balamban, Cebu City 6000

iPloy OPC
16th Floor, One Montage, [Archbishop Reyes Ave.](#)
[Cebu City, Philippines](#) 6000

Dear TL Joy Tantuan,

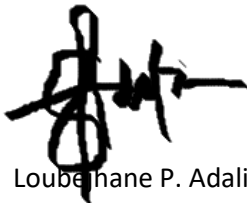
Please accept this letter as my formal resignation from my position as Documentation Specialist at iPloy OPC, effective immediately April 19, 2024. The reason for my resignation is that I found an opportunity where I can work from home.

I appreciate the opportunities for growth and development you have provided during my tenure. You have always pushed me to be the best person and agent that I could be. Without you, I would never have realized my potential, which makes this decision the hardest I must make.

I also would like to thank my clients for trusting me. You helped me develop into a responsible leader and helping me learn how to take ownership.

Thank you for your guidance and support. I wish you and the company the very best going forward.

Sincerely,



Loubejhane P. Adalim

April 19, 2024