

GlaizaV. Belonguel
76 V. Gullas St.
Cebu City 6000

iPloy opc

16th Floor, One Montage, Archbishop Reyes Ave,
Cebu City, Philippines 6000

Dear TL Joy Tantuan

Please accept this letter as my formal resignation from my position as Documentation Specialist at iPloy OPC, effective immediately April 20,2024. The reason for my resignation is that I found an opportunity where I can work from home and be able to monitor my health condition. I appreciate the opportunities for growth and development you have provided during my tenure. You have always pushed me to be the best person and agent that I could be. Without you, I would never have realized my potential, which makes this decision the hardest I must make.

I also would like to thank my clients for trusting me. You helped me develop into a responsible leader and helping me learn how to take ownership.

Thankyou for your guidance and support.

Respectively,

A handwritten signature in black ink, consisting of several loops and a long vertical stroke at the bottom.

Glaiza Vasquez Belonguel
April 20,2024