

Ariel P. Sanchez

Team Leader

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April 30,2024

Dear Sir/Maam,

I am writing to formally resign from my position as Ocean PAP Resupply Team leader at iPloy OPC effective May 9,2024. It is with a heavy heart that I must take this step due to two significant reasons: a better opportunity and my mother's health.

Firstly, I have been presented with an exciting career opportunity elsewhere that aligns better with my long-term goals and aspirations. After careful consideration, I believe it is in my best interest to explore this new path.

Secondly, my mother's health has taken a serious turn. She requires my full attention and support during this challenging time. As her primary caregiver and the eldest, I need to be by her side to ensure she receives the care she needs.

My last day of work will be May 8,2024, allowing me to transition my responsibilities smoothly. I am committed to assisting in any way possible during this transition period.

I want to express my gratitude for the opportunities I've had at Iploy OPC. I have learned and grown immensely during my tenure here, and I appreciate the support and encouragement from my colleagues and superiors.

Thank you for your understanding and consideration. I hope to maintain a positive relationship with Iploy OPC even after my departure.

Sincerely,


Ariel P. Sanchez