

Date: June 19,2025

Dear HR Team,

I hope this message finds you well.

I am writing to formally submit my resignation from my position as a Customer Service Representative at iPloy OPC, effective today June 19, 2025 serving as the date of this notice. Accordingly, my 30-day notice period will begin tomorrow, making my final working day July 20,2025.

This decision was not made lightly, but after deep personal reflection, I have decided to prioritize my health and well-being at this time. The past few months have been physically and emotionally challenging for me, and I believe it is now necessary for me to take a step back, rest, and recover fully.

It is with a heavy heart that I submit my resignation. I have always valued my role here and am truly grateful for the opportunities iPloy has provided me over the years. Being part of this team has helped me grow professionally and personally, and I am proud of the contributions I have made during my tenure. I also deeply appreciate the support and camaraderie I have shared with my colleagues.

My time at iPloy has been more than just a job. It has been a journey of growth, learning, and meaningful relationships. I want to assure you that this decision is rooted in self-care and not due to any dissatisfaction with the company. I hold iPloy in the highest regard. I am incredibly thankful for the support, mentorship, and camaraderie I've experienced here and I am committed to ensuring a smooth transition, including assisting in training a replacement or handing over my responsibilities effectively.

I have chosen to submit my resignation directly to HR for personal reasons. I trust this will be handled with the appropriate discretion and professionalism.

Thank you once again for the opportunities, support, and understanding throughout my journey at iPloy. I hope to maintain a positive and respectful relationship moving forward, and I wish the company continued success.

Warm regards,

Timothy John R. Oliveros

Noted and accepted. Effective date should be June 24, 2025


Rameyn Castanares
HR Manager