

August 25, 2025

Miriell Vivienne Lim

Team Leader

iPloy Staffing Solutions

16th Floor, One Montage, Archbishop Reyes Avenue, Cebu City

Dear TL Mia,

I am writing to inform you that, after much thought and consideration, I have decided to resign from my position as Customer Service Representative at iPloy OPC effective **August 25, 2025**.

I would like to take this opportunity to express my gratitude for the opportunities and experiences that iPloy has provided me during my time here. I have truly valued my time and appreciate the support of the team and superiors, which have helped me grow both personally and professionally.

This was not an easy decision, but it is necessary to attend to personal matters that require my full attention.

Thank you for your understanding and support. I wish iPloy continued success in all your future endeavors.

Sincerely,


Hanefah Ameril