

Iris Basalan
204 Gorordo Ave, Lahug Cebu City

April 23, 2024

Ricky Sarabia
Team Lead
IPLOY STAFFINGS SOLUTIONS
9th fl Ayala Center Cebu Tower
Bohol St, Cebu Business Park
Cebu City, Cebu

To Ricky,

It is with regret to inform you of my resignation from my position as a Sleep Management Specialist/PAP Patient Creation effective April 23, 2024. I have decided to move to develop more skills and to grow more both personally and professionally.

Should there be any questions with the transition, I would gladly lend a helping hand and open my lines to any question.

Thank you for the opportunity to have worked with you and the company.

Respectfully,
Iris Basalan
ID 224

