

**Charina Camoro**  
Customer Service Representative  
Liburon, Carcar City Cebu 6019

**January 4, 2024**

**iPloy, OPC**  
16th Floor, One Montage, Archbishop Reyes  
Cebu City, Cebu 6000

To whom it may concern,

I am writing to formally tender my resignation from iPloy Staffing Solutions, effective immediately today, January 4, 2024. I apologize for the abrupt nature of this resignation and any inconvenience it may cause.

I would like to express my sincere gratitude to iPloy Staffing Solutions for the opportunity to work and grow within the organization. Regrettably, due to unforeseen personal circumstances, I find it necessary to step down from my current position as Customer Service Representative.

The decision to resign stems from a personal commitment to support my husband in managing his start-up business. His recent loss of an assistant necessitates my immediate involvement to ensure the smooth functioning of his venture. Balancing these responsibilities simultaneously would prove challenging and might compromise my commitments to both endeavors.

I deeply appreciate the support and opportunities provided during my tenure at iPloy Staffing Solutions. I have enjoyed working with the team and have gained invaluable experience.

I am grateful for your understanding in this matter and regret any inconvenience caused by my sudden departure. I wish the team continued success in all future endeavors.

Sincerely,

  
**Charina Camoro**