

**ROLLY POGOY NGUJO**

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December 30, 2024

IPLOY OPC

16<sup>th</sup> Floor One Montage, Archbishop Reyes, Cebu

To whom it may concern:

Please accept this letter as my formal resignation from my position as a Customer Service Representative at IPLOY-OPC, effective on today's date, December 30, 2024.

During my time with IPLOY, I have been fortunate for the opportunity to grow and learn more. Your guidance and support have prepared me well for the future. I wish the company very best going forward.

Sincerely,

Rolly Pogoy Ngujo