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Human Resources Department  
iPloy OPC  
One Montage Building, Archbishop Reyes Avenue  
Cebu City

Dear Sir/Madam,

I am writing to formally submit my resignation from my position at iPloy OPC, effective immediately.

The reasons for my resignation are twofold. Firstly, I have been experiencing ongoing health issues, specifically a persistent cough since November of 2022. This condition is exacerbated when I am in the cold production area, and my colleagues can attest to its impact on my ability to work effectively.

Secondly, I am currently pursuing a law degree and have classes that conclude at 9 pm. With the announced change in work schedule starting March 11, 2024, which coincides with the time my classes end, I foresee challenges in meeting iPloy's strict policies regarding tardiness and absences. As a committed student, it is essential for me to balance my academic responsibilities with my professional obligations, and unfortunately, the new schedule presents a conflict that cannot be resolved.

Despite these circumstances, I am grateful for the opportunity to have gained experience working in the BPO industry. During my time at iPloy OPC, I have had the privilege of collaborating with both professional and diverse teams, which has enriched my professional growth.

Thank you for your understanding and support during my time at iPloy OPC. I sincerely appreciate the opportunities for growth and development that I have been afforded.

Yours sincerely,



Rony D. Balondo