

July 20, 2023

Ramelyn Castañares

Human Resource Manager

iPloy OPC

9th Floor, Ayala Center Cebu Tower

Bohol Street, Cebu Business Park

Cebu City 6000

Dear Ms. Ramelyn Castañares,

I am writing this letter as a formal notice that I will be resigning from my position as Authorization Specialist effective today, July 20, 2023.

I've been thinking this repeatedly, and finally decided to return home and focus in pursuing my profession and file for ranking in DepEd. While waiting for the result, I will find a day shift job because ever since my body clock changed, lack of sleep causes me mental stress, which greatly affected my performance.

I thank you for providing me with such wonderful opportunity over the course of 1 year and 7 months. I would take this opportunity to thank the Confirmation Department and the Authorization Department for treating me not only just an agent but a family, also for the iPloy Staffs that created a conducive working climate that made it pleasurable to work each day. This is something I will definitely miss.

~~Sincerely,~~

Israel M. Jumawan