

June 9, 2023

Dear Madam/Sir,

Good Day!

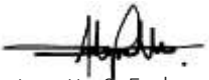
I write to inform you that I am resigning from my position as a Billing Representative.

I would like to thank you for having me as a part of your team. My last day of work will be effective on (June 9, 2023). I am proud to have worked for this company and I appreciate the time and patience you have shown in training me. I have learned a lot about being a Billing Representative and these skills will serve me well in my future career.

I am departing because of health reasons. I will miss the support and help that I received around the office. This decision was not easy one to make and took a lot of consideration.

Please acknowledge this letter of resignation and know that I have enjoyed my time in IPloy and want to thank you for employing me and making it a rewarding experience. Your professionalism, guidance and understanding have made a lasting impression on me. With this in mind, I wish IPloy every good fortune.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Antonette S. Endoma', with a horizontal line underneath.

Antonette S. Endoma

Billing Representative