

CONFIDENTIAL
Personnel Change Notice (PCN)

GENERAL DETAILS

Employee Number: 2810 Control Number: 2810 (4)
 Full Name: Ray Lyka Campilan Yerro Supersedes Control Number: 2810 (3)
 Hire Date: February 28, 2022 Department: Payor Change

NATURE OF NOTICE

- Regularization
- Promotion
- Internal Transfer
- Salary Increase
- Merit Increase
- Salary Adjustment
- Others (please specify)

EFFECTIVE DATE OF THIS PCN

March 30, 2025

DEFINITION OF SCOPE

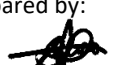



FACTORS	FROM	TO
JOB TITLE	Customer Service Representative	Same
JOB LEVEL	Rank & File	Same
EMPLOYMENT STATUS	Regular	Same
MONTHLY BASIC SALARY	19,300.00	21,300.00
ALLOWANCE	2,400.00	Same
HMO	Yes	Same
IMMEDIATE SUPERIOR	Carmiel Marie Magbanua Pasco	Same
DEPARTMENT	Payor Change	Same

REMINDERS:

For HMO, be reminded that in the event of separation, you can no longer use your insurance effective on the separation date. The Company reserves the right to deduct from your last pay the remaining quarterly premium that was covered. The quarters are as follows:

- 1st Quarter – December, January, and February*
- 2nd Quarter – March, April, and May*
- 3rd Quarter – June, July, and August*
- 4th Quarter – September, October, and November*

**This PCN supersedes all stipulations pertaining to the compensation & benefits package stated in the job offer &/or employment Contract signed by the employee.*

Prepared by:  <u>Margarita Cane Silva</u> ER Specialist	Reviewed by:  <u>Rameyn Castanares</u> HR Manager	Noted by:  <u>Niño Angelo Quinal Manal</u> Operations Manager	Approved by:  <u>Alfredo "Doc" Camarillo Jr.</u> Director of Operations
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Conforme:


Ray Lyka Campilan Yerro
 Employee's Name & Signature