

October 18, 2023

Aubrey A. Suerto

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TL Princess Labastida

Team Leader – MPO PAP Recovery

iPloy OPC

9th Floor, ACCT, Pescadores Road, Cebu Business Park, Cebu City, 6000

Dear TL Princess,


This letter is to inform you that I will be resigning immediately as a PAP Specialist / MPO PAP Recovery team in AdaptHealth in iPloy OPC effective immediately.

I have accepted an offer to be in a healthcare account as a Front Desk Associate in Tache Outsourcing Services, Inc. The training schedule will start on Monday, October 23, 2023. Your guidance, knowledge and professionalism has been greatly appreciated.

I will do whatever is necessary to ensure a smooth transition after I move. Please do not hesitate to be in touch of what I can do to help.

It has been a pleasure to be part of the company and work with such wonderful leader like you and my teammates. I am also grateful to experience working in an environment where motivation arises and helping with one another is not an issue. I am sorry for my quick decision. I hope you'll understand. Thank you!

Sincerely,

A handwritten signature in black ink, appearing to be 'A. Suerto', written over the word 'Sincerely,'.

Aubrey A. Suerto