

February 2, 2024

iPloy OPC
9th floor, Ayala Center Cebu Tower
Bohol Avenue, Cebu Business Park,
Cebu City 6000

To Whom It May Concern,

I hope this letter finds you well. I am writing to formally resign from my position at iPloy effective today February 2, 2024. It has been an honor to work with such a dynamic team over the past two years.

As I progress into my final year of college, I have been in an internship opportunity that aligns with my academic and career goals. Regrettably, the timing of this internship clashes with my current work schedule, making it impossible for me to continue my responsibilities at iPloy. Balancing the demands of work and college has at times taken a toll on my well-being, and I am grateful for the company's consideration during challenging moments.

I am truly grateful for the experiences, support, and learning opportunities that iPloy has provided me and immensely grateful for being an integral part of my journey through college. I have thoroughly enjoyed being part of the team and contributing to the company's success.

I appreciate your understanding in this matter, and I would like to express my sincere gratitude for the guidance and mentorship I have received during my time at iPloy. I look forward to maintaining connections with the amazing colleagues I've had the pleasure of working with.

Thank you again for the opportunities and support.

Sincerely,


Jian Alferez Jaictin