

16th Floor One Montage
Cebu City

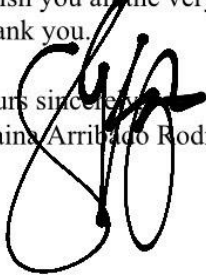
December 27, 2023
Shaina Arribado Rodrigo
Cebu City

Dear Jannah Marie Vito,
I am writing this letter to formally inform you of my resignation from my position as *Insurance Changes Dialer* at iPloy OPC.

I would like to take this opportunity to thank you for all of the opportunities presented to me within the period of my employment. I have enjoyed my time working here in iPloy OPC for almost 2 years, however, in the best interests of my growing career, I will be focusing more on what really my heart desires which is teaching. I feel that the time is right to move forward.

Kindly accept this document as my formal resignation notice.
My last working day will be January 31, 2024.
I wish you all the very best for the future.
Thank you.

Yours sincerely,
Shaina Arribado Rodrigo

A handwritten signature in black ink, appearing to read 'Shaina', written over the printed name 'Shaina Arribado Rodrigo'.