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iPloy OPC
One Montage, Archbishop Reyes Ave,
Cebu City, Philippines

Dear Miss Maw and Miss Rams,

After careful consideration, I finally decided to give you a formal notice of my resignation in my position as the Onboarding Specialist. My last working day will be on July 17, 2023, 30 days from today.

My first firm, iPloy, will always hold a special place in my heart since it is in here where it helped me realize my potential, develop my talents, improve my skills of work and step beyond of my comfort zone. When I finally joined the Team, I still remembered what I had said to Nica. Being a member of the HR team, I told her, it was *divine intervention*. The changeover happened so quickly that no one could have predicted that I would be transferred to a position in human resources after just three days of beginning my training and that I would be the only one hired out of five of my friends who applied. Time is passing by so quickly, and right now I have many people to call friends and families, including my new hires' and the admin team.

My journey was never easy because I had to adjust to many things, such as living alone, being unfamiliar with city life, settling into a new environment, and meeting new people, despite the fact that I consider myself an introvert. However, I am now truly proud of myself for adapting to these things, except for having this current lifestyle. I've had jealousy over people heading home at night when I'm on my way to work, and it honestly demotivates me. These emotions bubble to the surface whenever I spend time with my family and friends. I am desperate to return to have morning shift of work and would like to try working not in BPO industry. My parents are assisting me in finding other jobs to transfer so that I can devote more time to them and myself, and they have even produced a list of possibilities. Right now, they are waiting for me to accept their assistance. Not to brag, but my stepfather works for DOLE and can actually assist me in finding alternative solid jobs through his contacts.

Aside from that, I believe you are aware that I intend to take my board examination. This is something I sincerely want to earn not just for myself, but also as a gift for my family, particularly my parents. My mother cried as she told me how she would feel if I got my license. I think you will understand what I mean by this type of feeling. This is not simply my dream, but it is also the dream of my entire family. As the oldest sister to my siblings, this is also my way of inspiring them to achieve their highest potential degree for this is something that cannot be taken from anybody. I'm not sure if I'll pass this year's Psychometrician Licensure Exam, but I remember my mother telling me that no matter what happens, she'll be proud of me because I didn't let my doubts consume me. She also said, "The great failure is not that you did not pass the exam, but not trying to take the exam." Board examinations are like a game of chance; there is a certain time for you to obtain what you have prayed for. You may be not realizing that your first try is your favorable time." Therefore, I need to take a break from work because I want to fully take my remaining time to at least have my own preparation before the examination.

I trust that you will support me in my decision and hoping that you will be working on to find a suitable replacement so that for 30 days of my rendering time I can properly turn-over my tasks and supervise my replacement.

Finally, I am thankful for the numerous opportunities to learn and improve during my time with the team. All the best to everyone who has been a part of my first work experience journey and God bless to us!

Sincerely,

Roqlyn Silverado