

March 20, 2024

iPloy, OPC
16th floor, One Montage,
Archbishop Reyes Ave,
Cebu City, Cebu 6000

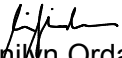
Dear Sir/Madam,

I regret to inform you that I'm resigning from my position as Documentation Recert at iPloy, OPC effective immediately, March 20, 2024.

I sincerely apologize for any inconvenience this sudden news may cause. However, due to circumstances outside my control, I must leave the company immediately because I will be going out of the country & I need the document that proves I was with the company.

Thank you for the fantastic opportunities you've offered me to grow professionally and personally. I wish nothing but success for this company and team in the future.

Sincerely,


Jenilyn Ordaneza