

September 6, 2023

iPloy OPC  
9th Flr. Ayala Center Cebu Tower  
Bohol Rd., Cebu City

To whom it may concern:

I am writing to inform you that I will be resigning from my position as customer service representative at iPloy OPC, effective immediately today, September 6, 2023.

I want to express my gratitude for the opportunity and time I had at iPloy OPC. My experience here at iPloy is something that I cannot exchange. Through the company's training and evaluation of my performance, I developed some learning experiences and skills that I know I can use in my future endeavors.

It is sad to say goodbye to the first company I worked with; however, after some time and careful consideration, it was best for me to give more time to my school commitments. I am currently enrolled, and I want to prioritize my studies.

Thank you again for your understanding. I am looking forward to the best of iPloy's and to working with you in the future, should there be an opportunity for such.

All the best,

A handwritten signature in black ink, appearing to read 'Bernadette A. Obien', written over a faint circular stamp.

BERNADETTE A. OBIEN