

RESIGNATION LETTER

Shenna Apeque

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10/31/2023

IPLOY OPC

9th Floor, Ayala Center Cebu Tower Bohol Street, Cebu Business Park

Cebu City, Philippines, 6000

Dear Ms. Kristina Estano,

Please accept this letter as my formal resignation from Customer Service Representative at IPLOY OPC, effective today 10/31/2023.

Thank you for the professional and personal development opportunities you have provided me with during my time with IPLOY OPC. I have enjoyed my tenure working with the organization and I wish the highest level of success for IPLOY OPC.

During my time at IPLOY OPC, I have been fortunate for the opportunity to grow and learn more about the Medical Industry. I hope that we will have opportunities to collaborate in the future. Please let me know how I can help during the transition period. I wish you and the company the very best going forward.

Sincerely,

A handwritten signature in black ink that reads "Shenna". The signature is written in a cursive, flowing style.

Shenna Apeque