

Crisella A. Edis

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16th of September 2022

Human Resource Department

iPloy Staffing Solution

16th floor, One Montage, Archbishop Reyes Ave, Cebu City, Cebu

Dear Ma'am/Sir

I am writing to inform you of my resignation from the position as Accounts Payable at iPloy OPC - my last day will be today September 16, 2022 - I regret that I have to leave iPloy, but I feel that this is the best choice for my current situation - I am resigning to look for a company that has bigger pay for my father's operation and my children's education.

I am grateful for the opportunities that I have enjoyed the company. I feel that my communication skills have greatly improved due to my time here. I am happy to assist with transition in any way I can.

Sincerely

Crisella  Edis