

RESIGNATION LETTER



MI

Marielle Inoc <marielleinoc6@gmail.com>

To Rose Dela-Cruz

Cc er@iploy.com



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Wed 2/8/2023 1:45 PM

Follow up.

Dear, TI Rose!

I regret to inform you that I am resigning from my position in our department immediately as my class physically starts at 7:30 am and ends at 6:00 pm. There is no conflict about the schedule of school and work but it's not healthy for me anymore. I know this is unexpected but it's really a must for my own good.

Today is my last day and saying thank you is not enough for the opportunity that the company has provided me. I have loved my job and I will miss my colleagues and friends I've made inside the prod.

I do not intend to inconvenience you with this news but, if there is anything I can do to help make this transition smooth, please let me know via email or phone. I hope you will accept my most sincere apologies for making February 8, 2023 as my final day here.

Thank you so much for your understanding in this matter. Iploy became part of my journey as a college student and I will look back on my time here with wonderful memories.

Yours Sincerely,
Marielle C. Inoc