

4th of November 2022

Carla Mae Pepito
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Respected Sir/Maam,

Please accept this as my formal resignation as a customer service replacement at Iploy, Inc, and I wish for an immediate resignation effective November 4, 2022.

The reason for my resignation is that I have decided to pursue higher studies to obtain my bachelor's degree from Cebu Technological University. It was a difficult decision to make but it will surely help me progress further in my career path.

It was a pleasure working at Iploy, Inc) and I would like to thank you and the team for the unconditional support and guidance during my employment here. Being a customer service representative at Iploy, Inc has exposed me to varied opportunities that led me to hone different skills and I believe that this experience will further help me during my higher studies. I am grateful for the opportunity and I will always cherish the professional relationships I had with you as well as other colleagues.

I wish Iploy, Inc, All the best.

Regards,


Carla Mae Pepito