

January 16, 2023

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It has been a pleasure working with you in the past 6 months. I have nothing but great gratitude to everyone in the team especially my direct supervisors for the daily guidance and support.

However, in the past weeks, I have been having challenges with work due to some personal circumstances.

I find myself physically and mentally unfit for work due to my reoccurrence of asthma attacks and anxiety. Working on site has been very stressful for me due to my location and paranoia being affected with the spreading virus.

I hope that with the situations stated above, you may grant my immediate resignation to be effective January 16, 2023 . As much as I wanted to extend my stay, but I no longer want to jeopardize work due to the challenges I am facing.

I will always be rooting for the company's growth and the team's well-being.


Sincerely yours,
Krizia Franchette A. Otarra
Customer Service Representative- Adapthealth