

Jannah N. Dela Cerna
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December 16, 2022

Christian Sevilla Rondina
Team Lead
iPloy Staffing Solutions

Dear Christian Sevilla Rondina,

Please accept this letter as formal notice of my immediate resignation from my position as Customer Service Representative at iPloy Staffing Solutions – PAP Compliance Department. Effective December 16, 2022. I know this is unexpected, however, I regret to inform you that December has been very hard for me physically and mentally. The main reason for my resignation is that my classes are now in a Face-to-Face setup, and with this, I can't handle both my work and studies well, therefore I have to give up my job.

My decision to resign was made after long and careful consideration. I want to express my sincere gratitude for allowing me the opportunity to work in this position for the past 5 months. I have enjoyed working here and I am grateful for all the guidance, support, and opportunities given to me. This experience allows me to push on my limits, career advancement, and future development.

Once again, I would like to thank you for the opportunities that were given to me by iPloy Staffing Solutions, especially to the PAP Compliance Department which I felt was my family at work. I wish you and the company more successful in the future.

Sincerely,


Jannah N. Dela Cerna