

Resignation Letter

Ricky Sarabia
Team Lead
16th Floor One Montage Building, Archbishop Reyes Avenue
0917-709-7074

Jan. 18 2025

To Ricky Sarabia:

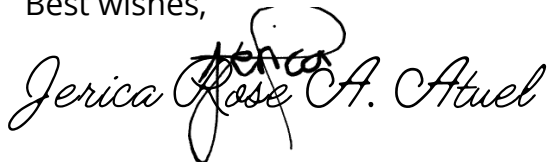
I am writing to formally resign from my position as Customer Service Representative at Iploy, effective Jan. 18 2025.

This decision was not an easy one, as I have truly valued my time at Iploy. I have learned a great deal and have appreciated the opportunities to grow both personally and professionally. However, after careful consideration, I believe it is time for me to pursue new challenges and further my career in a different direction.

I am committed to ensuring a smooth transition and am happy to assist with any necessary handover of responsibilities. Please let me know how I can be of help during this time.

Thank you once again for the opportunity to be part of the team. I have enjoyed working here and wish everyone continued success in the future.

Best wishes,

A handwritten signature in black ink that reads "Jerica Rose A. Atuel". The signature is written in a cursive style with a large, stylized initial "J".