

# RESIGNATION LETTER

July 07, 2023

iPloy OPC  
9<sup>th</sup> Floor Ayala Center Cebu Tower  
Bohol Street, Cebu Business Park  
Cebu City

Dear Miss Gina,

Please accept this letter as my notice of formal resignation as an Accounting Officer of iPloy OPC. My last day of work will be on August 07, 2023, the 30<sup>th</sup> day since I submitted my resignation letter.

I sincerely apologize for the abrupt timing of this announcement, however, due to unforeseen circumstances, I have decided to resign. My sister bought me a two-way ticket to Dubai for her wedding in September. My sister is the one who supported me financially when I was still studying, that's why I owe her a lot because if it wasn't for her, I wouldn't have been able to graduate. I will be leaving this September 9, 2023, and I have no assurance if I can still come home to the Philippines since it's always been her dream for me to go abroad.

Thank you for the opportunities you have given me to pursue my interests in numerous areas. They have prepared me well for the challenges ahead, and I am grateful.

Please let me know how I can be of assistance during the transition period. I wish you and the company the very best going forward.

Sincerely,



Jezza Billones

Accounting Officer