

Rhena Jhoy De Ocampo

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Dear HR Department,

I hope this letter finds you well.

It is with a heavy heart that I submit my resignation as an Authorization Specialist under the CSS team with IPLOY OPC, effective immediately.

I have been with the company for three years, initially joining as a Customer Service Representative with the PCS Status and Returns team. My experience with that team was truly wonderful—they felt like family, and each day was a positive and trouble-free experience.

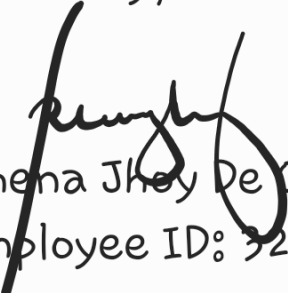
Recently, as part of the company's growth and restructuring, I, along with some colleagues, was transferred to the Authorization team, where I am currently assigned under the CSS team. I sincerely appreciate the warm welcome I have received from my current team.

While I have genuinely enjoyed my time at IPLOY, recent changes have made it increasingly challenging for me. I've found that these changes are affecting me personally and I am concerned that this might also impact my situation, considering I am currently pregnant. I am worried about these changes may impact my well-being and my ability to perform at my best.

For these reasons, I believe it is in the best interest of both myself and the company that I step down at this time.

Thank you for the opportunities, support, and experiences I have gained during my time here. I am grateful for everything and wish the team continued success. Please let me know how I should proceed with the clearance process or any action needed from my end for a proper exit.

Sincerely,



Rhena Jhey De Ocampo
Employee ID: 3270

