

Letter of Resignation

Marlisa Sorila
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December 5, 2025
Angelo Manal
Operation's Manager
iPloy Staffing Solutions
9th Floor Ayala Center Cebu Tower, Bohol St.,
Cebu Business Park Cebu City 6000

Dear OM Angelo and Management Team,

I hope you are doing well.

After careful consideration, I regret to inform you that I will be unable to return to work on the required reinstatement date of **December 8, 2025**. Due to ongoing family circumstances and the lack of available childcare, I am not in a position to meet the expected date of return.

In light of this, I am respectfully submitting my resignation, effective immediately. This was not an easy decision to make. I sincerely appreciate the guidance, support, and opportunities you have provided me throughout my time with the company. I am truly grateful for everything I have learned and for the experiences that have helped me grow both personally and professionally.

Please let me know if there are any documents or offboarding procedures I need to complete. I will ensure all requirements are handled promptly.

Thank you once again for your understanding. I wish you, the team, and the company continued success.

Warm regards,



MARLISA SORILA