

iPloy OPC

9th floor, Ayala Center Cebu Tower

Bohol Street, Cebu Business Park,

Cebu City 6000

September 18, 2023

Ladies and Gentlemen:

I'm writing today to give my resignation as Collector, Patient Financial Services with iPloy OPC and regret to inform you it is effective today, September 18, 2023. This departure comes due to personal reasons that I don't wish to share but are beyond my control and require my immediate attention.

My decision to resign for this job is not easy. I've considered various options and finally made up my mind to resign. Please let me know if there is anything that I can do to make this transition easier, as I do not wish any inconvenience for this sudden decision.

I would like to thank you for the opportunity to have worked in the position for the past thirteen months. I have learned a great deal during my time here and have enjoyed collaborating with my colleagues. I will take a lot of what I have learned with me in my career and look back at my time here as a valuable period of my professional life.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Anjaylou G. Capa', written over a horizontal line.

Anjaylou G. Capa

Collector, Patient Financial Services

ID Number 3287

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