

October 02, 2023

iPloy Staffing Solutions
9th Floor, Ayala Center Cebu Tower
Bohol Street, Cebu Business Park
Cebu City, Philippines, 6000

To Whom It May concern,


Please accept this letter as my formal resignation from my position as a Customer Service Associate at iPloy OPC, effective 10//02/2023.

I have to accompany my mother to go to Luzon and stay there as she needed to be checked for medical purposes. This is the reason why I send this resignation letter due to this personal matter . Thank you for your kind consideration.

I appreciate the opportunities for growth and the development that the company provided during my employment. Thank you for your guidance and support.

I wish you and the company the very best going forward.

Sincerely,


Josephine Dolauta
Patient Pay
EID 3311