

December 10, 2025

To: The Management

Iploy Staffing Solutions Inc

Dear Sir/Madam,

I am writing to formally tender my resignation from my position as a Customer Service Representative at Iploy effective thirty (30) days from today. My final working day will be January 9, 2026.

I would like to sincerely thank you and the entire team for the opportunity to grow both professionally and personally during my time here. The support, guidance, and trust extended to me have been invaluable, and I am truly grateful for the experiences I have gained.

After careful consideration, I have decided to pursue another opportunity that I believe will allow me to further advance my career and explore new challenges—a decision made in pursuit of greener pastures.

Please be assured of my commitment to ensuring a smooth transition. I am more than willing to assist in training my replacement or handing over responsibilities to maintain continuity if needed.

Once again, thank you for the support and encouragement throughout my tenure. I wish Iploy continued success in all future endeavors.

Warm regards,



Joanna Life Satur

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