
November 3, 2022

HR DEPARTMENT
iPloy OPC
Cebu City, Cebu

Dear Sir/Madam,

I've been very grateful for the opportunities that you've given to me. And also for the friendly coworkers that mold me into a better professional. However, I would like to inform you that this is my formal resignation.

Once again, I would also like to say that I have enjoyed my time working with us and have appreciated the support that has been provided to me during my tenure. Thank you for the wonderful time I have had working with. I wish this company all the best in the future, and may you continue molding more employees not only for the betterment of the company, but also for the betterment of this country.

Thank you and more power.

Sincerely yours,

JONNABEL C. CAGATIN
(+63)946-996-0352
jonnabelc@yahoo.com