

May 25, 2023

Mr. Jerome Tagalog

Team Leader/Supervisor

IPLOY Solutions

Ayala Center Cebu Tower, Bohol Avenue, Cebu

Cebu City, 6000

Dear Mr. Jerome,

Please accept this letter as a formal notification that I am quitting my job as a customer service representative with IPLOY Solutions effective on Monday, June 26, 2023. I know this is hard leaving a company who taught me a lot of things, but new opportunities are coming my way, I want to pursue my caregiver studies. Hoping for your kind consideration.

I thank you for the support and encouragement provided during my stay at the company.

I wish you and the company the best and hope to stay in touch.

Sincerely,

A handwritten signature in black ink, appearing to read "Julieanne G. Cariño", enclosed within a hand-drawn rectangular box. The signature is stylized and somewhat cursive.

Julieanne G. Cariño