

November 17, 2022

IPLOY OPC Staffing Solutions
9th floor, Ayala Center Cebu Tower
Bohol St. Cebu Business Park, Cebu City

To whom it may concern,

I am writing to inform you of my intention to resign from my job as a Customer Service Representative - Phone at IPloy OPC, effective from this day forward.

It may have seemed abrupt since I just got employed for a few months now. I understand that I was repeatedly asked during the interview regarding being onsite and I know that I also repeatedly gave assurance that I will be able to comply. But given the circumstance, and having very bad weather it took a toll on my health thus evident with the state of my health right now. Also, the salary that I am receiving is not enough. I was completely made aware during the Job offer about my salary package and I thought that I can make things work, but sadly it's been 3 pay outs but still we are short of cash after paying all payables. That's why when I was offered with a better salary package with a better schedule, I gladly accepted it.

As much as I wanted to pursue my career in IPLOY, I, along with my family's approval, have decided to depart from the company and look for a job that has a better salary package. I am fully aware that IPLOY doesn't do rehiring. It's a big decision I have to make but I'd rather have it done as early as now, than to create further damages to both parties.

I deeply apologize for my consecutive absences that have violated the company's code of conduct.

I am beyond grateful to learn a lot from the training and from the trainer as well. Thank you very much and I'm hoping for your kind consideration.

Have a great day and God bless.

Sincerely,

Gaile Mission

Gaile Therese C. Mission