

Tim Joverl E. Bahena
CSR, 60-Month O2 Restarts
1/30/2025

To whom it may concern:

I hope you are doing well. I am writing to formally submit my resignation from my position as Customer Service Representative, under the 60-month O2 Restarts, with my last working day being **February 7, 2026**.

This has been a very difficult decision for me. As you may know, my mother has been experiencing recurring health issues, including severe back pain and shoulder stiffness that often leave her unable to move comfortably. On her difficult days, she requires consistent care and support. With my siblings living far away, I am the only one available to take care of her on a regular basis.

Given the increasing frequency of her episodes, I find myself needing to be absent more often than I would like. I do not want my ongoing absences to affect the team's workflow or productivity, and I believe stepping down is the most responsible course of action currently.

I am truly grateful for the opportunities, guidance, and support I have received during my time here. Working with this team has been a privilege, and I greatly appreciate all the experiences that have helped me grow both professionally and personally.

Please let me know how I can assist during the transition period. I am committed to ensuring a smooth handover of my responsibilities.

Thank you again for everything. I hope to stay in touch, and I wish the team continued success.

Sincerely,



Tim Joverl E. Bahena
CSR, 60MC O2 Restarts