

November 15, 2022

Eddie Mae Comprá
Team Leader
Verio
iPloy
16th floor, One Montage, Archbishop Reyes Ave,
Cebu City

Dear TL Eddie,

Good day!

Please accept this letter as a formal resignation from my position as a Customer Service Representative at iPloy with immediate effect on November 15, 2022.

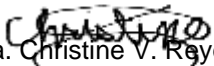
Last night, I received a call from the principal in one of the public schools here in Consolacion, Cebu saying that I am one of the selected applicants to be advised as a substitute teacher. The said position needs immediate response since the teacher is currently on maternity leave. After careful consideration and talking to my husband, we have decided that it is best that I would grab this opportunity to practice my profession and be of service to our community. I believe this opportunity will offer me additional challenges and an opportunity for advancement, allowing me to broaden my experience and knowledge.

I want to take this opportunity to thank you for your time and efforts in my training, most especially TL Eddie, the support and concern you have shown and the rest of the team has been deeply appreciated.

My decision is final, and I am leaving for a career-enhancing opportunity. I hope my leaving will not affect our relationship. I wish everyone much success and thank you for considering this matter.

All the best!

Respectfully yours,


Ma. Christine V. Reyes