

Chantal Brigitte Carulasan

Basak Pardo, Cebu City Ph

February 29, 2024

Chichella Villaceran

Team Lead

10f Mindanao Ave., Cebu City

6000 Cebu

To whom it may concern:

I am writing to formally announce my immediate resignation from my position as a Customer Service Representative at iPloy OPC, effective immediately today, February 29, 2024.

It greatly saddens me to send you this letter of resignation. Recently, I have been noticing some changes in many aspects of my life, both personally and professionally. I have been overly exhausted, constantly in pain and feel that my productivity has been cut in half. I very much appreciate the time that I have spent with the company as it has taught me a lot of lessons not just for myself but also as part of a team. I have thought long and hard about this and come up with this decision which I think is best for both me and the company. I am no longer as efficient as before and I don't want this to affect not just to my team but also to the company.

I have so enjoyed my time here in iPloy. My work have me great satisfaction and I will never forget spending almost 2 years of incredible friends and colleagues that I have gained. I hope we will stay in touch despite my early exit.

Please let me know if there is any way I can help in finding my replacement. Although I no longer work for the company, I hope to remain a resource and that we will stay in touch. Thank you so much for all the opportunities, and I wish everyone at iPloy the very best.

Sincerely,

Chantal Brigitte Carulasan

