

APRIL 6, 2023

To the Human Resources of IPLOY-OPC

Please accept this letter as a formal notice of my resignation from my position as a Customer Service Representative at IPLOY-OPC. The effective date of resignation is on **April 7, 2023**.

During the six months of being employed in IPLOY-OPC, I appreciate all the opportunities and development that have a great impact on my personal and professional growth. I am truly grateful for the experiences that have helped me hone my skills.

May you and the company continue to prosper with many years to come.

A handwritten signature in black ink, appearing to read 'Jina Mie Sulasco Dinglasa', with a stylized flourish at the end.

Respectfully,
Jina Mie Sulasco Dinglasa