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March 3, 2023

iPloy,OPC
16th floor, One Montage.
Archbishop Reyes Ave, Cebu City, Cebu

Dear Mr. Lance Arocha,

I am writing to inform you that I will be leaving my position here at iPloy as an Initial Authorization specialist on account of my pregnancy.

Although this is going to be a new and exciting chapter in my life, I am very sad to leave my beloved job here. I just can't perform my job due to my pregnancy as much as I loved to but my body won't cooperate. And We've been waiting for 5 years to get pregnant and now finally it's happening. I have decided to stay home during my whole pregnancy for an indefinite period of time, and feel that it would be best for you to hire someone to take on my responsibilities permanently.

Thank you for your continued support both in my time here and in this new development of my life.

Sincerely,

Novem Angelou Pamalaran Barredo

A handwritten signature in black ink, appearing to read 'Novem Angelou Pamalaran Barredo', written over the typed name.