

iPloy Incorporated  
9<sup>th</sup> floor, Ayala Center Cebu Tower  
Bohol Avenue, Cebu Business Park  
Cebu City 6000

February 2, 2023


To Management,

This letter is to serve as my resignation from the position as CSR – Phone at iPloy, effective today.

I am regrettably resigning due to a serious health complication. My doctors and I feel it would be best to remain focused on recovering, which unfortunately includes stepping down from my duties at iPloy, as I am unable to meet the expectations as Customer Service Representative.

I could not be more grateful for all the opportunities I've had to grow during my time at iPloy. I'd like to thank you deeply for your guidance and support during my employment.

Please feel free to let me know how I can assist with making the transition as smooth as possible. I wish you and iPloy the very best in the future.

Sincerely,   
Christine Mae Cuarto