

April 3rd, 2023

iPloy Incorporated
9th Floor, Ayala Center Cebu Tower
Bohol Avenue, Cebu Business Park
Cebu City, 6000

To Management,

This letter is to serve as my resignation from the position of Initial Authorization Representative at iPloy Inc., effective from April 3rd 2023

I am regretfully resigning due to a serious health complication. My doctor and I feel it would be best to remain focused on recovering, which unfortunately, includes stepping down from my duties at iPloy Inc., as I am unable to meet the expectations as Initial Authorization Representative while struggling with this illness.

I could not be more grateful for all of the opportunities I've had to grow and make lifelong friends during my time at iPloy. I'd like to thank you deeply for your guidance and support during my employment.

Please feel free to let me know how I can assist with making the transition as smooth as possible. I wish you and iPloy the very best in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shechinah', with a stylized flourish underneath.

Shechinah Delima