

Formal Resignation Letter

Justin Matthew C. Amor

San Agustin Heights, Katipunan Street, Tisa, Cebu City

Cebu City, Cebu, 6000

January 16, 2023

iPloy, OPC

9th Floor, Ayala Center Cebu Tower (ACCT) Bohol St. Cebu Business Park,
Cebu City Philippines
Cebu City, Cebu, 6000

To whomever it may concern,

Please accept this letter as my formal immediate resignation from my position as Customer Service Representative at iPloy, OPC, effective today, January 16, 2023.

I appreciate the opportunities for growth and development you have provided during my stay. Thank you for your guidance and support.

Please let me know how I can be of help during the transition period. I wish you and the company the very best going forward.

Sincerely,



Justin Matthew C. Amor