

NOTICE OF RESIGNATION

January 16, 2024

Dear Sir/Ma'am,

I am writing this letter to formally inform you of my decision to immediately resign from my current position as Customer Service Representative –iPloy OPC effective today January 16, 2024. After much consideration and reflection, I have decided to pursue new opportunity that offers greener pasture.

I would like to express my sincere gratitude for the opportunities for growth and development as well as the support I have received during my time in the company. It has been a privilege working here for the last year and few months alongside an exceptional team and being part of the company's growth. I am very grateful for the valuable experience and knowledge that I have gained during my employment. Your guidance and support have played a crucial role in my professional journey. I am very thankful for the trust you have placed in me.

I wish you and the entire team of iPloy OPC continued success.

Sincerely Yours,


Haideliza V. Alvarez
Customer Service Representative
Initial Authorization Department